

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, AUGUST 22, 2018

7:00 P.M.

AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

PRIVATE:

AUTHORIZING EXECUTIVE SESSION
Date: August 22, 2018

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Osinski, Mrs. Chiaradia, Mrs. Davis, Alternate: Mr. Whitman

1. Motion to approve an addendum to the bills payable list for June 2018 in the amount of \$69,689.83, when certified.
2. Motion to approve the bills payable list for July 2018 in the amount of \$108,798.40, when certified.
3. Motion to approve the bills payable list for August 2018 in the amount of \$470,882.82, when certified.
4. Motion to approve the following use of facilities requests:

High School:

AHS LIBRARY - Audubon Education Foundation monthly meetings - 9/10, 10/8, 11/12, 1/14/19, 2/11, 3/11, 4/8, & 5/13 7:00pm – 8:30pm

Tennis Courts – Haddon Heights High School – 8/7-10/30/18 – Courts will be used when our team is not practicing. Schedule will be worked out between T. Carbone and Joe Crump of Haddon Hts. 547-1920 ext. 5510

Auditorium - MAS PTA – 4/11/19 Talent Show Rehearsal 3:00pm-5:00pm
4/12 Talent Show 3:00-9:30

Main Gym – MAS PTA - 2/8/19 6th Gr. Committee Funtacular night – 6:00-10:00PM

Mansion Avenue:

All Purp Rm. MAS PTA – 10/4, 1/10/19, 2/7 After School Enrichments classes– 2:30-4:20pm
10/26 Family Movie Night 6:00-9:20pm

All Purp Rm. Bonnie Smeltzer – 8/29 3rd Gr. Orientation 6:15-7:30PM

Library MAS PTA – 11/7, 1/19/19, 3/6, 5/1 Executive meetings – 6:45-7:30PM
11/7, 1/19/19, 3/6, 5/1 meetings – 7:30-8:00PM
10/1 – Room Parent meeting 6:45-8:30
11/30 – Set up Holiday Shop 8:00-8:00PM
12/3-12/7/18 Holiday Shop 8:00am-8:30PM

Art Room – MAS PTA - 9/19, 11/7, 1/9, 3/6 Steam Family Nights – 6:00-9:00

5. Motion to approve granting authorization to the interim superintendent to offer any necessary employment contracts for the 2018-19 school year to be ratified and affirmed at the next regularly scheduled meeting of the Board of Education.

- **INFORMATION: Letter of Support – Atlantic Avenue Bicycle Trail**

- **INFORMATION: Haviland Avenue School**

July 18, 2018	Fire Drill
July 25, 2018	Lockout Drill

Mansion Avenue School:

July 25, 2018	Fire Drill
July 26, 2018	Lockdown Drill

6. Motion to approve the ESEA Grant:

Title I Allocation	173,871
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Title II Allocation	26,554
Title III Allocation	2,302
Title IV Allocation	10,440

Title I

Instructional Staff:

Teachers	Salary from Grant	Total Salary	Percentage
Rowello	11800	59000	20%
Wilson	4000	83500	Overload
Heller	40480	40480	80%
Barklow	32100	53500	60%
McLaren	9720	35200	27.6%

Instructional Aides	Salary from Grant	Total Salary	Percentage
Marsh	14250	19000	75.00%
Kappel	17250	23000	75.00%
Amorosi	12750	17000	75.00%
Eagen	12750	17000	75.00%

Stipended Positions:

RTI Coordinators - 2 positions - 2500 stipend each - McGilloway & Byrne

Grant and Program Administration - \$5000 as part of salary of Director of Testing, Data & Special Projects

Parent Involvement Activities - 250

Instructional Supplies - 333

Title II

Professional Development	19800
Transfer to Title I	6754

Title III

Consortium with Lindenwold as Lead	2302
Professional Development	
Translation Services	
Supplies	

Title I - Partners in Learning - Family and Community Involvement Activity - October 3, 2018

Title IV

Social/Emotional Program - AHS	7380
PBIS - Supplies - MAS	2000
Growth Mindset Materials - HAS	1060

EDUCATION: Chairperson: Mr. Blumenstein, Committee Members: Mrs. Osinski, Ms. Schiavo. Mrs. Chiaradia, Alternate: Mr. Simpson

1. Motion to approve the 2017-2018 NJDOE School Self-Assessment Submission for HIB:

Current NJDOE School Self-Assessment Submission

2017-2018 Data	Audubon Jr.-Sr. High School	Mansion Avenue School	Haviland Avenue School
HIB Programs, Approaches or Other Initiatives (MAX-15)	12	12	12
Training on the BOE-Approved HIB Policy (MAX-9)	8	8	8
Other Staff Instruction and Training Programs (Max-15)	14	14	14
Curriculum and Instruction on HIB and Related Information and Skills (Max-6)	5	5	5
HIB Personnel (Max-9)	9	9	9
School-Level HIB Incident Reporting Procedure (Max-6)	6	6	6
HIB Investigation Procedure (Max-12)	12	12	12
HIB Reporting (Max-6)	6	6	6
School Grade (Max-78)	72	72	72
		District Grade	
		72/78	

2. Motion to approve the Professional Development Plans for the 2018-2019 school year:
Audubon Public Schools:
3. Motion to approve the NJDOE Statement of Assurance submission for the Audubon Public Schools District Professional Development Plans:
4. Motion to approve Cooper Hospital to conduct evaluations of all types including, but not limited to, Central Auditory Processing, Speech and Language, Psychological and Learning, for both high school and elementary students on an as-needed basis throughout the 2018-2019 school year.
5. Motion to approve the Audubon School District K-12 Curriculum for the 2018-19 school year:
 Fine & Performing Arts
 Health & Physical Education
 English Language Arts (ELA)
 Mathematics
 Science
 Social Studies
 Technology
 World Languages
 21st Century Life & Careers
 ESL
6. Motion to approve the Title I School Parental Involvement Policies:
7. Motion to approve the Title I School Parent Compacts:
8. Motion to approve the list of religious holidays permitting student absences from school for the 2018-2019 school year.
9. + Motion to approve the 2018-2019 Preschool Parent Handbook.
10. + Motion to approve the 2018-2019 Haviland Avenue School Parent Handbook.
11. Motion to approve the board policy and regulation manual for the 2018-2019 school year.

12. Motion to approve the Comprehensive Equity Plan for the 2018-2019 school year.
13. Motion to approve one teacher to facilitate a student workshop at the high school during new student orientation on August 29, 2018 for the purpose of reviewing Google Classroom and its components for a total of two hours at the AEA non-instructional rate of \$30.00 per hour for a total of \$60.00.
14. + Motion to approve the 2018-2019 Mansion Avenue School Parent Handbook.

HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Ms. Brown, Mr. Whitman, Alternate: Mr. Ryan

1. + Motion to accept, with best wishes, the letter of resignation from Leslie Ciccone, PT cafeteria aide at Haviland Avenue School, effective retroactive to July 31, 2018.
2. + Motion to accept, with best wishes, the letter of resignation from David Baldino, PT classroom aide at Mansion Avenue School, effective retroactive to August 7, 2018.
3. Motion to accept, with best wishes, the letter of resignation from Eric Carrera, special education aide at the high school, effective retroactive to August 9, 2018.
4. Motion to approve an unpaid leave of absence for Amy Elbertson, special education aide at the high school, for the months of September and October.
5. + Motion to approve Fotini Tserpelis as part time academic support teacher at Mansion Avenue School at Step 1 BA, \$30,006.00, 59.3%, 20 hours per week, not to include benefits, effective September 1, 2018 through June 30, 2019.
6. + Motion to approve Francesca Eagan as part time instructional assistant at Mansion Avenue School at Step 6, \$17.04 per hour for 29.5 hours per week, not to include benefits, effective September 6, 2018 through June 19, 2019 or the last day for students.
7. + Motion to approve Nicole Ward as part time long term substitute special education aide at Mansion Avenue School at Step 1, \$14.06 per hour, 29.5 hours per week, not to include benefits or sick days, effective September 6, 2018 through December 21, 2018.
8. Motion to approve Kirstyn Heller as part time academic support teacher at the high school, on an emergent basis, at Step 1 BA, 80%, \$40,480.00, not to include benefits, effective September 1, 2018 through June 30, 2019, pending completion of all district and state requirements. (Funded through Title I Grant)
9. + Motion to approve Jillian Long as part time elementary art teacher at Haviland Avenue School, on an emergent basis, at Step 6 BA, \$35,362.50, 61.5%, 20.75 hours per week, not to include benefits, effective September 1, 2018 through June 30, 2019, pending completion of all district and state requirements.
10. Motion to approve Cheryl Fisher as full time, tenure track, biology teacher at the high school, at Step 8 BA, \$60,500.00, on an emergent basis, effective September 1, 2018 through June 30, 2019, pending completion of all district and state requirements.
11. + Motion to approve Carl Ellinwood as full time, tenure track, elementary vocal music teacher, at Step 4 MA, \$56,900.00, on an emergent basis, effective September 1, 2018 through June 30, 2019, pending completion of all district and state requirements.
12. Motion to approve Susan Amorosi as part time instructional assistant at Mansion Avenue School at Step 13, \$24.71 per hour for 29.5 hours per week, on an emergent basis, not to include benefits, effective September 6, 2018 through June 19, 2019 or the last day for students, pending completion of all district and state requirements.
13. + Motion to approve Diane Kaufman as part time cafeteria aide at Haviland Avenue School at \$9.15 per hour for 2.5 hours per day, effective September 7, 2018 through June 13, 2019, on days when lunches are served.

14. Motion to approve Melissa Chisholm as part time Keys Program Coordinator at \$21.00 per hour, not to exceed 25 hours per week, not to include benefits, on an emergent basis, effective September 1, 2018 through June 30, 2019, pending completion of all district and state requirements.
15. Motion to approve a change in the position of District System Support Technician, from a part time 12 month position to a full time 12 month position effective TBD.
16. Motion to approve an adjustment in the salary of Greg Smith, District System Support Technician, from \$40,000.00 to \$54,050.00 effective TBD.
17. Motion to approve the following rescissions and approvals of fall 2018 coaching positions:

RESCIND:

Flag Football – Dustin Stiles

APPROVE:

Assistant Varsity Girls Soccer – Dustin Stiles
 Football Chain Crew-Christopher O'Brien – alternate

18. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Gena VanBlunk	Substitute Teacher	Teaching Certification
Deirdre Gatti	Home Instruction Tutor	Special Education
Suzanne Schmidt	Substitute Nurse	Substitute Certificate
Jeff Haynes	Substitute Custodian	
Joseph Kuchler	Substitute Teacher	Substitute Certificate
Robin Jones	Substitute Secretary	
Lindsey Urbano	Substitute Secretary	
Patrice Kilvington	Substitute Aide	

19. Motion to approve previously employed substitutes/home instruction tutors to continue as substitutes/ home instruction tutors for the 2018-2019 school year.
20. Motion to approve Emilee VanFossen, Stockton University graduate, to complete a 20 hour TEFL observation requirement with time divided among HAS, MAS and the high school at a mutually agreeable date and time.
21. + Motion to approve the following mentor for the 2018-19 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Novice Teacher	School/Subject	Mentor	Date
Fotini Tserpelis	Academic Support Teacher	Maddy Meehan	9/1/18 – 6/30/19

22. + Motion to approve the following staff members to provide five hours of new teacher support for the 2018-2019 school year at the non-instructional contractual rate of \$30.00 per hour for a total of \$150.00 per staff.

Staff Member	New Teacher
Roberta Sweeney	Carl Ellinwood

23. + Motion to approve the change in hours for Mansion Avenue School cafeteria aides from 2.5 hours per day to 3.0 hours per day due to an additional lunch period.
24. Motion to approve 10 month tenured part time special education classroom and instructional aides for the 2018-2019 school year.
25. Motion to approve 10 month non-tenured part time special education classroom and instructional aides for the 2018-2019 school year.

Dennis Bantle
Chris Harris
Larae Drinkhouse

Dawn Ewing
Eileen Willis
Patrick Moran

Patti Myers-Griffith
Andria Morrison
John Walsh

Mary Knoll
Kate Lin
Stephanie Lewis-Deacon

33. Motion to approve Lindsay Quinn, certified special education teacher currently employed by the Salem County Special Service School District, to complete 60 hours towards her NJ Excel internship with Tony Carbone serving as mentor/supervisor for the 2018-2019 school year.

REPORTS:

1. HIB District Report

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS	0	0	0
HAS	0	0	0
MAS	0	0	0

2. Superintendent's Report

3. Program Representatives:

- A. CCEESC Rep. Rotation: **Ms. Brown**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein**
- C. AEF Representative: **Mr. Whitman**

4. Board Member Comments

PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

CLOSED SESSION: (If Necessary)

1. Motion to move board to closed session at approximately _____ pm for the following:

Reconvene at approximately _____ pm.

ADJOURNMENT

1. Motion to adjourn meeting at approximately _____ pm.